

The Board of Fire Commissioners
In the Township of South Brunswick
Regular Monthly Meeting
January 11, 2021

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:33 p.m. by Chairman Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Josephson, Luterzo, Olson, Berezansky and Orchard (virtually).

Members absent: none

Flag Salute: completed

Agenda Changes: none

Public Hearing on 2021 Budget: no public was present to make comments.

Address from the Public: none

Approval of December Meeting Minutes: Mr. Josephson made a motion to approve the minutes as presented and Mr. Luterzo seconded it. A vote was taken and passed unanimously.

Reports:

Line Activities – Chief Perez presented the following report:

- Stats for 2020: 388 Total Events with 3,652 man-hours. It was noted that the year started out slow but the second half was busy, so the stats are in line with previous years.
- The COVID vaccine was approved for firefighters and a few members received theirs, so others to be done shortly. This is being roll-out by the County.
- The new engine is being housed at Station 23 and the Engine Committee will be meeting to go over the tool mounting and other requirements.

President's Report - The President reported that the Fire Company's January meeting was held and all went well. The Company is in the process of kicking off a recruitment drive, along with the other 2 districts, as well as advertising thru the Township Nixil and the High School's newspaper.

Treasurer's Report/Voucher List – Ms. Berezansky presented the Report (file copy attached). She reported that the 2020 Books have been closed and 2021 Books, opened and bills have been paid. In addition, Ms. Berezansky read into the record Resolution 21/22-1: Adoption of Temporary Budget for 2021 (file copy attached).

Mr. Luterzo made a motion to approve the Resolution and Mr. Josephson seconded it. A roll call vote was taken: Mr. Orchard-yes; Mr. Luterzo-yes; Mr. Olson-yes; Ms. Berezansky-yes and Mr. Josephson-yes. The Resolution passed unanimously.

Resolution 21/22-2: Budget Adjustments. Ms. Berezansky detailed what adjustments would be made.

1. \$6,000 out of LOSAP and into Insurance Casualty.
2. \$510 out of Station Utilities and into Insurance Casualty
3. \$11 out of Station 23 Water/Sewer and into Station 23 Garbage.
4. \$377 out of Ladder Testing and into Office Supplies
5. \$6,100 out of Incentive Program and into Fire Equipment.
6. Approximately \$16K out of Travel and into Group Life.

Mr. Luterzo made a motion to accept the adjustments and Mr. Josephson seconded it. A vote was taken and passed unanimously.

After review of the Voucher List, Mr. Josephson made a motion to accept it and Mr. Luterzo seconded it. A vote was taken and passed unanimously.

Secretary's Report – Mr. Olson had nothing to report.

Fire Coordinator's Report - Mr. Perez reported the Budget was approved and now they need an updated copy of the updated contract with the Fire Company.

Chairman's Report – Mr. Orchard had nothing to report.

Standing Committee Reports;

Fire Company Liaison – nothing to report.

Rescue Squad Liaison – nothing to report.

Public Relations – Mr.Orchard stated that the Nixil on Recruitment, looked good.

State Association – Currently Association meetings are thru Zoom.

Insurance – everything is in order.

Unfinished Business: none

New Business: Adoption of 2021 Budget – Mr. Perez stated that 2021 Budget did not change from the Introduction approved at last month's meeting. Mr. Luterzo made a motion to pass Resolution 21/22-3 and Mr. Josephson seconded it. A roll call vote was taken: Mr. Josephson-yes; Mr. Luterzo-yes; Ms. Berezansky-yes; Mr. Olson-yes and Mr. Orchard-yes. The Resolution passed unanimously.

Executive Session: none

Address from the Public: none

Adjournment: As there was no further business to discuss, Mr. Olson made a motion to adjourn the meeting and Mr. Josephson seconded it. The meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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