

The Commissioners of Fire District No. 1
In the Township of South Brunswick
Regular Monthly Meeting
December 9, 2019

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:30 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Berezansky, Josephson, Luterzo, Olson and Orchard.

Members absent: none

Flag Salute: completed

Agenda Changes: none

Address from the Public: none

Approval of November regular meeting minutes: Mr. Luterzo made a motion to approve the minutes as presented and Mr. Josephson seconded it. A vote was taken and passed unanimously.

Reports:

Line Activities- Chief Perez reported the following (file copy attached):

- Stats for November: 28 calls; 2 training and 8 duties
- Stats YTD: 306 calls; 43 training; and 66 duties
- Remainder of Chief Perez's report inaudible.

President's Report – New line officers and executive officers were nominated. In addition, SantaCade was a success.

Treasurer's Report/Voucher List – Ms. Berezansky presented the report (file copy attached). After review of the Voucher List, Mr. Olson made a motion to approve the List as presented and Mr. Josephson seconded it. A vote was taken and passed unanimously.

Mr. Perez read into the record Resolution 19/20-14: Authorizing Budget Transfers Relative to 2019 Budget (file copy attached).

- \$1000 from LOSAP to Insurance Group Life
- \$1500 from LOSAP to Legal Services

- \$6000 from Fire Equipment to Elections
- \$2000 from Fire Equipment to Training & Education
- \$6000 from Fire Equipment to Equipment Maintenance & Repairs
- \$1000 from Fire Equipment to Firefighter Supplies
- \$2000 from Fire Equipment to Uniforms

Ms. Berezansky made a motion to approve the Resolution and Mr. Josephson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Luterzo-yes; Mr. Josephson—yes; Mr. Olson-yes. The Resolution was passed unanimously.

Secretary's Report – Mr. Olson noted that there will be one Commissioner's seat available, as Mr Orchard's current term is ending.

Fire Coordinator's Report – Mr. Perez presented the 2020 Budget for the Commissioner's final review. Specifics highlighted were inaudible.

Chairman's Report – Mr. Orchard had nothing to report.

Standing Committee Reports:

Fire Company Liaison – nothing to report.

Rescue Squad Liaison – nothing to report.

Public Relations – discussion was inaudible.

State Association – nothing to report.

Insurance – everything is up to date.

Unfinished Business:

- Mail-In Ballots – Mr. Perez is awaiting direction from the Board of Elections.
- 2020 Budget – Mr. Perez read into the record Resolution 19/20-15: 2020 Fire District Budget Resolution (file copy attached). Mr. Olson made a motion to adopt the resolution and Mr. Luterzo seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Luterzo-yes; Mr. Josephson-yes; and Mr. Olson-yes. The Resolution was adopted unanimously.
- Mr. Olson read into the record Resolution 19/20-16 – Authorizing Salary Increase Relative to Fire Coordinator (file copy attached). Highlight: Article 1 stated that the salary of Fire Coordinator Christopher Perez is increased by Three Percent (3%) retroactive to October 2, 2019. Mr. Luterzo made a motion to approve the Resolution and Mr. Josephson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Luterzo-yes, Mr. Josephson-yes, Mr. Olson-yes. The resolution was passed unanimously.
- Mr. Perez read into the record Resolution 19/20-17: Approval of Local Finance Board Findings (file copy attached). Ms Berezansky made a motion to approve

the Resolution and Mr. Josephson seconded it. A roll call vote was taken: Ms. Berezansky-yes; Mr. Orchard-yes; Mr. Luterzo-yes; Mr. Josephson-yes; and Mr. Olson-yes. The Resolution was approved unanimously.

- Mr. Luterzo reported that he researched Outerwear Clothing for the District and Fire Company. He presented his findings, however, most of the discussion was inaudible. He will prepare a draft of the Jackets and Sweatshirts discussed for final approval.

New Business: none

Executive Session: none

Address from the Public: none

Adjournment: As there was no further business to discuss, Ms. Berezansky made a motion to adjourn the meeting and Mr. Olson seconded it. The meeting was adjourned at 7:03 p.m.

Respectfully Submitted,

Bonnie. R. L. Knigge

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