

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

July 8, 2013

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:34 p.m. by Vice Chairman, Rick Josephson, in compliance with the New Jersey Open Public Meetings Act.

**Roll Call:**

Members present: Commissioners Josephson, Rosenberg and Tarnowski

Members absent: Commissioners Olson and Orchard

**Flag Salute:** completed

**Agenda Changes:** none

**Address from the Public:** none

**Approval of June Regular Meeting Minutes:** Mr. Rosenberg made a motion to approve the minutes as written and Mr. Tarnowski seconded it. A vote was taken and passed.

**Reports:**

Line Activities – Chief Perez reported the following:

- Stats for the month of June: 15 fire calls, 2 training drills and 4 work/duty nights.
- YTD Stats: 125 fire calls, 13 training drills and 18 work/duty nights for a total of 2.68 man-hours.
- Firefighter Josephson completed Firefighter 1 at the Mercer County Fire Academy. The Chief noted that this training requires a lot of time and effort and he urged the Board to congratulate him on his graduation.
- The Chief, Deputy Chief and a Lieutenant completed a Haz Mat Incident Command course lead by the State Police. It was an intense 24-hour course which is a real benefit to the Fire Company.
- The Fire Company attended the July 5<sup>th</sup> Fireworks; there were no incidents.

- The Foam Trailer was delivered on July 1<sup>st</sup> and is being housed at Station 23. County training took place last week. Another training session will be conducted by a Captain from Woodbridge Township.

President – Mr. Corris reported the following:

1. A probationary member and two junior members will be read into the Fire Company on July 12<sup>th</sup>. Applications are still being requested by the public.
2. Firefighter Haygood had hip replacement surgery and is doing well.
3. The Fire Company will participate in a charity kickball game to benefit Hugs for Brady on 8/17.
4. The Company attended a couple of parades and won more prizes.

Treasurer's Report/Voucher List – Mr. Rosenberg presented the Report and the Voucher List. As there were no questions, Mr. Tarnowski made a motion to accept the Voucher List as presented and Mr. Rosenberg seconded the motion. A vote was taken and passed.

Secretary's Report – Mr. Olson was not present.

Fire Coordinator's Report – Mr. Perez reported the following:

1. Truck 225 paperwork has been completed to dispose of it to the Mercer County Fire Academy. This transfer should take place soon.
2. Verizon requested information on the District's tax exempt status, which he provided.
3. The pick-up truck is at KPS Garage to repair a small power problem.
4. There is a problem with the Ladder Truck front nozzle. In order to repair it, some parts will be needed which will cost about \$1,000 vs. \$6,000 to replace the entire faulty reel. Parts should be available in about 6 weeks.
5. Three new sets of gear were specified and will be ordered once the price has been determined.
6. Mr. Perez has researched a procurement company that is authorized to do business in N.J. and the District is authorized to use them. Huston/Galveston Area Council (HGAC) Buy Program is a company that prices and obtains bids and allows districts to jump on their contracts. Mr. Braslow stated that this program is similar to State Contract but with more options and is acceptable to use.

Mr. Rosenberg read Resolution 13/14-13, Authorizing Participation in the HGAC Buy Program (file copy attached). Mr. Josephson moved the resolution and Mr. Tarnowski seconded it. A roll call vote was taken: Mr. Tarnowski-yes; Mr. Josephson-yes; Mr. Rosenberg-yes; Messrs. Olson and Orchard were absent. The resolution was passed.

Chairman's Report – Mr. Orchard was not present.

Standing Committee Reports –

*Fire Company Liaison* – no report.

*Rescue Squad Liaison* – Mr. Rosenberg stated that he had mentioned to a Squad member that the District could provide water for their Rehab Truck, if needed.

Mr. Perez stated he had informed the Squad that the Rescue Truck would only be allowed to stay at Station 23 for a couple of more weeks, as the Foam Trailer will be stored there. He noted that the Fire Safety Trailer is also being stored there now and Truck 222 will be going back there soon.

*Public Relations* – the web site is moving along fine and Netlinks is working out well. Mr. Rosenberg stated that the Board should start thinking about the next Mailer and if it should be put on the web site.

*State Association* – the next meeting will be in September.

*Insurance* – everything is up to date. Mr. Perez noted that Truck 225 will be removed once it is transferred.

**Unfinished Business:**

Foam Trailer - already discussed.

UtilityTrailer – Mr. Perez reported that bids were opened on July 3<sup>rd</sup> and there were three of them. They were: Absolute Fire Protection at \$106,136; Emergency Equipment Services at \$109,457 and A&K Equipment at \$116,254.10. Mr. Perez reported that there is still more research to be done on the bids, due to some exceptions taken. This issue was tabled until next month's meeting.

**New Business:** none

**Executive Session:** The Board went into Executive Session at 6:53 p.m. to discuss firematics; they came out at 6:57 p.m.

**Address From the Public:** none

**Adjournment:** As there was no further business to discuss, Mr. Rosenberg made a motion to adjourn the meeting and Mr. Tarnowski seconded it. The meeting was adjourned at 6:57 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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