

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

June 10, 2013

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:30 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

**Roll Call:**

Members present: Commissioners Josephson, Rosenberg, Orchard, Tarnowski and Olson

Members absent: none

**Flag Salute:** completed

**Agenda Changes:** none

**Address from the Public:** none

**Approval of June Regular Meeting Minutes:** Mr. Rosenberg made a motion to approve the minutes and Mr. Tarnowski seconded the motion. Mr. Perez requested a correction...on Page 4, "Kingston Fire District" should be "Fire District No. 3". A vote was taken and passed, with the correction included; Mr. Olson abstained.

**Reports:**

Line Activities – Chief Perez reported the following:

- Month of May Stats: 22 fire calls, 2 drills and 4 work/other duties for a total of 110 fire calls, 10 training drills and 14 duties for the year so far (file copies attached).
- The Ladder Truck was used at Greenbrook Elementary to take a aerial picture of its 5<sup>th</sup> grade class, for which a \$100 donation was received, along with a big "thank you".
- The Company also attended the Boy Scout Flag Burning Ceremony at Beechwood Park, which was a good public relations opportunity.
- The Rescue Truck placed 2<sup>nd</sup> in the Avenel Parade.

President – Mr. Corris reported that Alan Laird's surgery went well, Bill Orchard has been cleared to participate in Company activities and Firefighter Haygood will be having a hip replacement. He also reported that the membership drive signs have gotten a lot of attention. There were 4 applications for the month of May: 1 junior and 3 probationary.

Treasurer's Report/Voucher List – Mr. Rosenberg presented the Report/List (file copy attached).

He reported the following:

1. Two quarters for the Fire Marshall were paid to the Township (\$20K). Mr. Orchard stated that the agreement needs to be changed; he will contact Mr. Sears but doubts any change to the wording will be made this year.
2. The Interest on the Bond was paid this month: \$10,306.25
3. The Deputy Chief's vehicle had to have new tires and some other parts.

As there was no further discussion on the report, Mr. Olson made a motion to approve the Voucher List as presented and Mr. Tarnowski seconded it. A vote was taken and passed.

Secretary's Report – Mr. Olson had nothing to report.

Fire Coordinator – Mr. Perez reported the following:

1. All the doors have been repaired and are 100% operational.
2. All went well with the election last week; Mr. Tarnowski was thanked for closing up.
3. Station 23 was power washed and all the carpets were cleaned.
4. As mentioned previously, the Deputy Chief's car was serviced and new tires put on it.
5. All Audit material was sent to the State, including the Affidavit. He confirmed that the State had received everything.
6. The paperwork has been completed for the donation of Truck 225 to Mercer County Fire Academy. After the County meets, the transaction should take place.
7. The Company is ready to out to bid for the Utility Truck; bids will be accepted up to July 9<sup>th</sup>, with the bid opening, the same day. After the opening, delivery will be about 8 weeks. Because of the holiday week, the dates may change. Mr. Perez will discuss this with Mr. Braslow.

Chairman – Mr. Orchard read Resolution 13/14/-11; Authorizing Disposal of District Property (file copy attached). Mr. Rosenberg made a motion to accept the Resolution and Mr. Tarnowski seconded the motion. A roll call vote was taken: Mr. Josephson-yes; Mr. Tarnowski-yes; Mr. Olson-yes; Mr. Rosenberg-yes; and Mr. Orchard-yes. The Resolution passed unanimously.

Mr. Orchard presented Resolution 13/14-12; Authorizing Requests for Bids for the Utility Truck (final wording and file copy to be supplied by Mr. Braslow). Mr. Rosenberg made the motion and Mr. Olson seconded it. A roll call vote was taken: Mr. Josephson-yes; Mr. Tarnowski-yes, Mr. Olson; Mr. Rosenberg-yes and Mr. Orchard-yes. The Resolution was passed unanimously.

Mr. Orchard stated one of the Scout Leaders at the Flag Burning Ceremony commented on the dedication and professionalism of the Company. Mr. Orchard stated that the Company is doing a great job and should be proud of the image they present to the public.

Standing Committee Reports –

*Fire Company Liaison* – nothing to report.

*Rescue Squad Liaison* – nothing to report.

*Public Relations* – The website looks good and the Audit will be posted after this evening's meeting.

*State Association* – no one attended.

*Insurance* – no issues.

**Unfinished Business:**

Form Trailer – nothing to report.

Utility Truck – previously discussed.

**New Business:** none

**Executive Session:** none

**Address from the Public:** none

**Adjournment:** As there was no further business to discuss, Mr. Rosenberg made a motion to adjourn the meeting and Mr. Tarnowski seconded the motion. The meeting was adjourned at 6:50 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

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