

The Commissioners of Fire District No.

In the Township of South Brunswick

Executive Session

June 2, 2010

Mr. Rosenberg opened the discussion about the need to have a travel expense policy, highlighting that the last trip taken by Fire Company personnel cost about \$4k. He suggested that meals should to be capped or have a per diem amount. He provided itemized costs that seemed to be excessive. Mr. Behrend agreed that a travel policy should be established, including standard accommodations along with food and tips, excluding alcoholic beverages. He also suggested that the Board look into what the State sets as its guidelines.

Mr. Rosenberg reported that June is the month to look at Mr. Corris' employment package, including a discussion about a salary increase. Mr. Behrend stated that he felt there should be an agreement made up that is accepted by both parties. Commissioners Behrend and Rosenberg both agreed that Mr. Corris is doing a fine job but felt, there were issues with his working with the Fire Company at times.

Mr. Behrend stated he would like to see Mr. Braslow draw up a letter of agreement between the District and Mr. Corris that states that Mr. Corris accepts the conditions, as an at will employee and agreed with the conditions as an at will employee and the reason to terminate the agreement, to be specified. Also included should be the length of termination notice, severance pay and other pertinent information. Health insurance was discussed but there was no concrete info, so it was decided to review the regular meeting minutes and executive meeting minutes for specifics. This will be discussed at next month's meeting.

Bonnie R. L. Knigge

Filename: cs060210