

**The Commissioners of Fire District No. 1
In the Township of South Brunswick
Regular Monthly Meeting
December 10, 2012**

Call to Order

Roll Call

Flag Salute

Compliance with the New Jersey Open Public Meetings Act

Agenda Changes

Address From the Public

Approval of November Meeting Minutes

Reports:

- **Line Activities**
- **President**
- **Treasurer/Voucher List**
- **Secretary**
- **Fire Coordinator**
- **Chairman**

Standing Committee Reports:

- **Fire Company Liaison**
- **Rescue Squad Liaison**
- **Public Relations**
- **State Association**
- **Insurance**

Unfinished Business:

- **Foam Trailer**
- **Utility Truck**
- **2013 Budget**

OK

The Commissioners of Fire District No. 1

In the Township of South Brunswick

Regular Monthly Meeting

December 10, 2012

The regular monthly meeting of the Board of Fire Commissioners, Fire District No. 1, in the Township of South Brunswick, was called to order at 6:30 p.m. by Chairman William Orchard, in compliance with the New Jersey Open Public Meetings Act.

Roll Call:

Members present: Commissioners Rosenberg, Orchard, Tarnowski, Josephson and Olson.

Members absent: none

Flag Salute: completed

Agenda Changes: none

Approval of November Meetings:

November 12 Regular Meeting: Mr. Rosenberg made a motion to accept the minutes as presented and Mr. Tarnowski seconded the motion. A vote was taken and passed.

November 26 Special Meeting for the Utility Truck: Mr. Rosenberg made a motion to accept the minutes as presented and Mr. Tarnowski seconded the motion. A vote was taken and passed.

November 26 Special Meeting to Introduce the 2013 Budget: Mr. Rosenberg made a motion to accept the minutes as presented and Mr. Olson seconded the motion. A vote was taken and passed.

Reports:

President's Report – The President reported that Santacade will be Dec. 16th and the Installation Dinner at the Princeton Hyatt on Feb. 9th.

Treasurer's Report/Voucher List – Mr. Rosenberg presented his report (file company attached). The Board reviewed the Voucher List and Mr. Tarnowski made a motion to accept the List as presented; Mr. Olson seconded the motion. A vote was taken and passed.

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Mr. Rosenberg reported that additional transfers were necessary, therefore, he read into the record, Resolution 12/13-18: Transfers Relative to 2012 Budget. Mr. Olson made a motion to approve the resolution and Mr. Tarnowski seconded the motion. A roll call vote was taken: Mr. Tarnowski-yes; Mr. Olson-yes; Mr. Josephson-yes; Mr. Orchard-yes and Mr. Rosenberg-yes. The resolution passed unanimously.

Mr. Rosenberg stated he had made some revisions in the contract with the Fire Company. The President and Fire Coordinator will review it and it should be ready to execute soon.

Line Activities – Chief Perez presented the following report (file copy attached):

1. Stats for last month are as follows: 39 Total Activities: 29 fire calls, 4 drills and 6 work duties.
2. Girl scout troops visited the Firehouse in conjunction with Fire Prevention activities.
3. Year-to-date stats: 323 Total Events with 4050 Manhours: 235 emergency calls, 33 drills and 44 training/special activities. Mr. Perez noted that on average there are between 240-260 calls a yea; this year looks to be on target.
4. The Fire Company attended a couple of High School football games, as a community presence. The High School won the State Championship for their division. A very good PR opportunity.

Secretary's Report – Mr. Olson had nothing to report.

Fire Coordinator – Mr. Perez presented the following:

1. All insurance has been renewed and will be paid this evening. All coverages have been agreed upon.
2. There is a Workman's Comp audit on Friday, in which, records will be reviewed.
3. The vendor handling the Website will pick up all material to be included; there should be no problem meeting the Feb. 1st deadline.
4. There a few small issues with the Ladder Truck which will be looked into.
5. Work is beginning on the spec for the Utility/Brush Truck and should be ready for the March meeting for review by the Board.
6. Mr. Perez will be on vacation 12/24-1/2. Mr. Corris will pick up the mail.

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Chairman's Report – none

Standing Committee Reports –

Fire Company Liaison – nothing to report.

Rescue Squad Liaison – nothing to report.

Public Relations – nothing to report.

State Association – the meeting was held, however, no one attended.

Insurance - previously discussed.

Unfinished Business:

Foam Trailer – this is on hold until mid January.

Utility/Brush Truck – previously discussed.

2013 Budget – Mr. Perez hand-carried the Budget to the State and will forward a copy to Mr. Braslow.

New Business: none

Executive Session: none

Address from the Public: none

Adjournment: As there was no further business to discuss, Mr. Olson made a motion to adjourn the meeting and Mr. Tarnowski seconded it. The meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Bonnie R. L. Knigge

Filename: mr121012

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

Resolution # 12/13 - 18

Authorizing Budget Transfers Relative to 2012 Budget

WHEREAS, the Commissioners are authorized to undertake various budget transfer and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it **RESOLVED** by the Commissioners of Fire District No. 1 in the in the Township of South Brunswick, County of Middlesex, as follows:

- (1) The budget transfers and/or encumbrances as reflected on Schedule "A" are hereby adopted.



Kris Olsen, Board Clerk

December 10, 2012

Date

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Josephson	X		
Olsen	X		
Orchard	X		
Tarnowski	X		
Rosenberg	X		

Schedule "A"

1. Transfer \$5000.00 from Fire Marshal to Insurance Group Life
2. Transfer \$1500.00 from Fire Marshal to Station 23 Grounds
3. Transfer \$5000.00 from Public Relations to Office Supplies and Postage.
4. Transfer \$500.00 from Legal Services to Uniforms
5. Transfer \$5000.00 from Debt Services Interest to Debt Services Principal